

**Request for Proposal Number: 04-01**

**Acknowledgment of Addenda**

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM  
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT  
SENT TO RIPTA SEPARATELY**

ADDENDUM NO. 1 DATED: August 1, 2003

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

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Name of Bidder

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Street Address

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City, State, Zip

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Signature of Authorized Official

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Date

**Request for Proposals Number 04-01**

**Addendum No. 1**

**Date:                      August 1, 2003**

Attached please find the following documents:

Minutes of Pre-bid meeting held on July 24, 2003

Revised Specifications: Revisions are in bold type.

Request for Approved Equals and RIPTA's Response from the following vendors:

New England Wheels

Quality Van Sales

**Invitation for Bids Number 04-01  
Pre Bid Meeting  
July 24, 2003**

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The meeting came to order at 1:03p.m. Michael J. M<sup>c</sup>Grane, RIPTA Contract Manager welcomed all those present. Mr. M<sup>c</sup>Grane introduced RIPTA Personnel present. Please refer to the attached Sign-in Sheet for a list of attendees. Mr. M<sup>c</sup>Grane gave a brief background of the specifications for the Bid Package and the purpose of this meeting. Mr. M<sup>c</sup>Grane asked those present to identify themselves when asking questions. Following is a summary of the meeting.

Michael M<sup>c</sup>Grane cautioned prospective bidders to be diligent when completing the required forms, to pay attention to the details such as the required number of copies needed. Vendors need only to submit the required forms listed in the Proposal Package on page 44. Vendors having difficulty completing the required forms are encouraged to contact the Michael M<sup>c</sup>Grane for guidance.

Mr. M<sup>c</sup>Grane strongly encouraged prospective bidders to utilize the "Request for Approved Equals" process when encountering any difficulties with the specifications. The Authority will consider all requests in a diligent manner designed to promote competition.

The meeting was opened to questions from the various participants:

Mr. Robert Giacobbi of New England Wheels raised the following questions:

Is it mandatory to purchase the chassis from a Rhode Island dealership?

**Michael J. M<sup>c</sup>Grane, RIPTA:** No.

Do you want to maintain OEM sidewalls on the interior of the van?

**Joseph Monti, RIPTA.** The Authority is not sure. It will be answered through an addendum. Vendors wishing to deviate from the OEM sidewall should submit an approved equal request.

The Running Board Configuration in Figure B.11 on Page 97 would interfere with the operation of the Wheelchair Lift. Would the Authority considered reversing the running boards?

**Joseph Monti, RIPTA:** Yes, an addendum will be issued.

Mr. Don McCann of Quality Van Sales raised the following question:

Would the Authority consider utilizing Steel Steps in lieu of Aluminum Running Boards?

**Joseph Monti, RIPTA:** No.

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Ms. Lori Morrison of Ride Away raised the following question:

Should all doors be full height, or just the Wheelchair lift Door?

**Joseph Monti, RIPTA:** This issue will be reviewed and answered through an addendum.

Michael M<sup>c</sup>Grane thanked those present for their attendance and input. He stated an addendum will be issued once all the Request for Approved Equals are received and answered.

There being no further business, the meeting adjourned at 2:15 p.m.

Respectfully submitted  
Michael J. M<sup>c</sup>Grane  
Contract Manager.